Copyright and Course Materials
Please keep the following in mind when copying/scanning

- All students, staff, faculty and visitors of Saint Mary’s University must respect the Copyright Act when reproducing materials.
- Reproducing a work can include (but is not limited to) photocopying, scanning, downloading or uploading material.
- Saint Mary’s University has license agreements with many publishers and vendors that allow for limited reproduction of material for educational purposes.
- It is legal to copy/scan works when:
  - The work is licensed for this purpose by the library (many electronic journals, ebooks);
  - Copying falls under one of the educational exceptions of the Copyright Act
  - It is explicitly allowed by the rights holder through a Creative Commons license or similar statement
  - You own the copyright or have written permission of the rights holder
  - They are in the public domain
- If the material you wish to reproduce is not licensed for reproduction, or does not meet the requirements for one of the exceptions listed above you must seek permission from the copyright holder in order to legally reproduce the material.
- Copyright covers all forms of material including (but not limited to) books, journals, websites, CDs, DVDs, software, databases & images. Unless otherwise indicated assume that all material found on the internet is protected by copyright and should be treated as such.
- For reproduction guidelines on day-to-day copying, more information about fair dealing, or to find open educational resources please visit: http://libguides.smu.ca/studentcopyright
- If you are unsure of the licensed conditions of any material, please check with the library. The library is able to assist you in seeking copyright clearance for educational materials or in finding alternative sources for the materials.
- The university is not liable for any infringing copies made or communicated using copiers or scanners made available by the university.

For further information, please contact the Copyright Office at copyright@smu.ca, or 902-491-6321.

22-Aug-17